

- *Specific property:* You can designate that a particular asset, such as real estate, artwork or other valuables, be used to fund a charitable gift. Such a bequest should be worded carefully, as the assets you own may change over time.
- *A percentage:* A percentage of your estate can be designated for charitable purposes, thus ensuring that your gifts remain in proportion to other bequests.
- *All or a portion of the residue:* You can provide that charitable gifts be made from what is left after all other gifts to loved ones have been fulfilled.

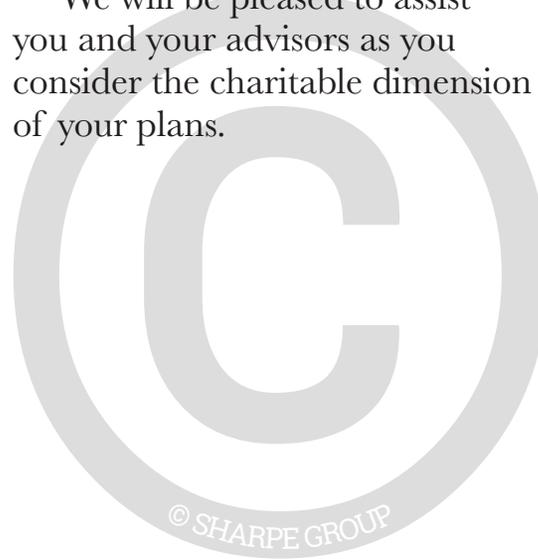
Additionally, you may include provisions for charities through beneficiary designations of life insurance proceeds or retirement plan assets that may remain at death.

Conclusion

Your will and long-range plans deserve careful attention. If you would like to create a charitable bequest in your will, please contact us for more information

and suggested language to be used, such as our correct legal name. Remember, your gifts can be made in memory of your loved ones. A charitable bequest is a meaningful way to memorialize someone special.

We will be pleased to assist you and your advisors as you consider the charitable dimension of your plans.



QUESTIONS & ANSWERS

About Wills and Bequests

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Taking Charge of Your Plans

A well-planned will is often the centerpiece of an effective and thoughtful estate plan. When preparing or revising a will, there are important choices to make so it is possible to fulfill personal wishes, such as:

- Distributing cash, investments, real estate and personal property to family and other loved ones.
- Providing property management for heirs who may not be prepared to manage their financial affairs.
- Reducing taxes and estate settlement costs that could otherwise be due.
- Making “gifts of a lifetime” to favorite charitable interests.

By preparing and maintaining an up-to-date will, you may save your heirs from problems that can arise when you fail to plan. In spite of this, more than half of adult Americans reportedly do not have a will.

Read on for answers to questions you may have about wills.

Answers to Frequently Asked Questions

Q. Who needs a will?

A. In most cases, anyone who owns property and is concerned about who ultimately receives it needs a will. Regardless of your age or financial standing, it is important to take charge of deciding who will one day receive the property you have accumulated over your lifetime.

Q. Do both spouses need wills?

A. Yes. Spouses share the same need for making wills, even if much of their property is held jointly.

Q. What if I have a will that no longer meets my needs?

A. Your will should be reviewed periodically and updated to reflect changes in your life—marriages, births, deaths, financial gains or losses and your personal goals. Tax law changes may also prompt the need to review your plans.

Minor changes can be accomplished with a **codicil**, a simple amendment to an existing will. More substantial changes may require the drafting of a new will.

Whether the changes are minor or extensive, always consult with your attorney when considering a revision, as handwritten changes may completely invalidate your will.

Q. How much does it cost to make a will?

A. The fees associated with drafting a will can be quite reasonable, especially when you consider that its purpose is to direct the distribution of property you may have worked a lifetime to accumulate. Estate settlement costs that can be avoided with a well-planned will can amount to many times the cost of preparing one.

Q. What if I would like to include gifts to charity in my will?

A. There are a number of ways to combine charitable gifts (also known as **bequests**) with your estate plans. Gifts can take the following forms:

- *A specific amount:* You designate that a particular dollar amount be transferred to one or more charities.